

## **For publication**

### **Commercial Services Fees and Charges for Outdoor Recreation and Waste Services 2018/19 (HW000)**

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Meeting: Cabinet

Date: 13 March 2018

Cabinet portfolio: Health and Wellbeing

Report by: Assistant Director – Commercial Services

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**For publication** – except for Appendix B to the officer's report, which is exempt information by virtue of paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972

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#### **1.0 Purpose of report**

- 1.1 To set the Council's Waste and Outdoor Recreation fees and charges for the financial year commencing 1 April 2018.

#### **2.0 Recommendations**

- 2.1 It is recommended that the 2018/19 fees and charges as detailed in Appendix A and B, be approved.

#### **3.0 Report details**

- 3.1 In accordance with the Council's Budget Strategy, this is the annual review of fees and charges taking into consideration

that charges should aim to recover at least the full cost of the service except where:

(1) There is an opportunity to maximise income: or

(2) Members determine a reduction or subsidy should be made for a specific reason.

3.2 In preparing this report, we have had regard to The Council's Budget Strategy in that provision should be made for a minimum inflationary increase of 3% each year.

### Outdoor Recreation fees and charges

3.3 The Council provides a variety of facilities and services that contribute to promoting positive and healthy lifestyles and improving the quality of life for residents. The demand for our services has held up generally well against national and local economic difficulties.

3.4 From time to time event organisers wish to make a major booking and there needs to be the flexibility to vary rates to be competitive and to attract bookings that will increase income to the Council. A decision on pricing of events of this nature is agreed with the Assistant Director – Commercial Services.

3.5 It should be noted that we are actively seeking to secure lease agreements, where possible, with sports clubs alongside reducing the subsidy for each pursuit. In 2017/18 priority was focused on Bowling Greens and Chesterfield Cricket Club in accordance with the Council's 'Cease and Reduce' Programme. 2018/19 will continue to see a review of current leases and arrangements to ensure value for money and a consistent approach is achieved. This may affect the overall level of fees and charges during the year.

## Waste

3.6 The Council has a duty under the Environmental Protection Act 1990 to arrange for the removal of Commercial Waste from shops, offices, hotels and similar businesses if requested to do so by the occupier. Businesses from which waste is removed must pay reasonable charges for the collection and disposal of such waste. Current charges for the collection and disposal (referred to as removal) are shown in Appendix B.

3.7 The services covered by this arrangement are listed below:

- Industrial Waste – Waste Collection Authorities (WCAs) such as CBC may if requested but only with the consent of the Waste Disposal Authority (WDA). Derbyshire County Council, our WDA, does not permit any of the WCAs in Derbyshire to collect and dispose of such waste so this is not a service CBC can offer.
- Chargeable Household Waste – Such as schools, other educational premises, nursing homes, residential homes, registered charities and hospitals are charged has changed. These changes were agreed by Cabinet 14 July 2015 and a new non-profit making charging structure was set up.
- Hire Charges For Trade Waste Receptacles – A separate charge is itemised on the customers invoice for the hire of a receptacle. This is for administrative purposes and also in order to ensure that as a minimum the total cost of servicing each size of receptacle is recovered and preferably makes a positive contribution to the Trading Account profitability.
- Healthcare Waste – In the interests of public health and safety certain types of healthcare waste defined as offensive or infectious are collected free of charge from

domestic properties. However, it is Council policy to charge Commercial Waste rates at Residential Homes who request the service.

- One-off Collections – The Council may be requested to make special journeys for one-off collections of Commercial or Chargeable Household Waste. These are charged at an hourly rate. The annual number of such jobs is variable with current income estimated for this financial year at £4,500.
- Wheeled Bins – In April 2001 the Council introduced a charge for the supply and delivery of wheeled bins to new domestic properties and these charges include the cost of delivery.
- Bulky Household Waste Collections – Charges are based on the overriding waste management principles of the waste hierarchy (Reduce, Re-use, Recycle) and the polluter pays.
- Sharps Boxes – Occasionally we get requests from Residential Care Homes to collect sharps boxes.
- Mixed Hereditament – These are premises with a mix of customer categories, i.e. a shop and public house or business. A reduced charge (allowance) is made if the customer enters into a contract for the collection of their trade waste and the occupier opts to dispose of the domestic element of their waste in their trade bin that is provided.

3.8 However, producers of Commercial Waste may request the service from one of a number of private sector companies who operate in the Chesterfield area. Traditionally these have provided strong competition for the Council, normally

focusing on the servicing of larger 1100 and 660 litre sized receptacles.

- 3.9 Our knowledge of the service and our stable share of the market indicate that the fees and charges recommended will remain competitive. The service also plans to launch a commercial recycling service during 2018/19, this will improve the overall offer of the service to our customers as well as meet our Council Objectives.

#### **4.0 Human resources/people management implications**

- 4.1 There are no direct human resource implications arising from this report although the Council employee staff to deliver the services included in this report.

#### **5.0 Financial implications**

- 5.1 The Council's general guidelines for charging include an aim to recover the full cost of the service except where:

- There is an opportunity to maximise income; or
- Members determine that a reduction or subsidy should be made for specific reasons

- 5.2 The proposed fees and charges for 2018/19 achieve this aim whilst giving consideration to the current economic climate, market forces, competition, and the customer's ability to pay.

#### **6.0 Legal and data protection implications**

- 6.1 There are no legal or data protection implications arising from this report.

## **7.0 Risk management**

7.1 Details of the risks associated with increasing fees and charges are given below.

<b>Description</b>	<b>Impact</b>	<b>Probability</b>	<b>Controls to be Implemented</b>
Below expected take up of services generally	Reduced income	Medium	Income is largely subject to economic fluctuations; however, price sensitivities can be a factor. Proposed fees will be comparable with neighboring authorities.
Users choosing to use alternative facilities	Reduced income	Low	Proposed increases still represent good value for money. Continue to build sound relationships with our customers and service users.
Adverse publicity	Criticism of authority	Medium	Prepare good reasoning for the increase in fees and charges and that they remain below comparable authorities. Improve standards of services.

## **8.0 Equalities Impact Assessment (EIA)**

8.1 A preliminary Equalities Impact Assessment has been completed previously and no group is anticipated to face a disproportionate negative impact.

## **9.0 Alternative options and reasons for rejection**

- 9.1 Members could decide not to increase fees and charges, however, a number of service are already subsidised.
- 9.2 A larger increase could be applied to fees, however, this may result in services being either not competitive or not affordable.

## **10.0 Recommendations**

- 10.1 It is recommended that the 2018/19 fees and charges as detailed in Appendix A and B, be approved.

## **11.0 Reasons for Recommendations**

- 11.1 To comply with the Council's Budget Strategy.

### **Decision information**

<b>Key decision number</b>	<b>807</b>
<b>Wards affected</b>	<b>All</b>
<b>Links to Council Plan priorities</b>	To provide value for money services

### **Document information**

<b>Report author</b>	<b>Contact number/email</b>
Mike Brymer, Assistant Director – Commercial Services	01246 345325 <a href="mailto:Michael.brymer@chesterfield.gov.uk">Michael.brymer@chesterfield.gov.uk</a>
<b>Background documents</b> These are unpublished works which have been relied on to a material extent when the report was prepared.	
<b>Appendices to the report</b>	
Appendix A	Proposed fees and charges for 2018/2019 – Outdoor Sport and Leisure Services

Appendix B	Proposed fees and charges for 2018/2019 – Waste Collection. <b>This is exempt information by virtue of paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972</b>
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